



RAHMAN SARFARAZ RAHIM IQBAL RAFIQ
CHARTERED ACCOUNTANTS

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C-14/01018

6 January 2016

The Chief Auditor,
Cooperative Societies Punjab,
Lahore.

INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY EMPLOYEES COOPERATIVE
HOUSING SOCIETY LIMITED, LAHORE.
AUDIT OF ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2015

Dear Sir,

We have completed audit of Institute of Nuclear Medicine and Oncology Employees Cooperative Housing Society Limited for the captioned and have the pleasure to enclose the auditors' report along with audited accounts.

We are enclosing our invoice No. C-14/01018/A dated 6 January 2016 amounting to Rs.46,425/- on account of professional charges for the annual audit which may please be ordered to be paid at your earliest convenience.

Thank you.

Yours faithfully,

Rahman Sarfaraz Rahim Iqbal Rafiq
CHARTERED ACCOUNTANTS

cc: The deputy Registrar Cooperative,
Cooperative Societies,
Lahore District.

✓ The Secretary,
Institute of Nuclear Medicine and Oncology
Employees Cooperative Housing Society Limited,
Wahdat Road, P.O Box, 10068,
Lahore.



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Institute of Nuclear Medicine and Oncology
Employees Cooperative Housing Society Limited,
Wahdat Road, P.O Box, 10068,
Lahore-5400.

Invoice No. C-14/01018/A

Professional Charges for the audit of accounts for the year ended 30 June 2015 of Institute of Nuclear Medicine and Oncology Employees Cooperative Housing Society Limited Pursuant to our Appointment to chief auditor vide Letter No. RCS/AUDIT/ALLO/1201 dated 6 July 2015.

TURNOVER:

Total Receipts	48,774,962	
Total Payments	<u>48,774,962</u>	97,549,924
Less: Cash/Bank Balance Opening	37,454,201	
Cash/Bank Balance Closing	<u>40,480,827</u>	
		<u>(77,935,028)</u>
TURNOVER		<u>19,614,896</u>

PROFESSIONAL CHARGES:

On Rs.100,000/-	@Rs. 13.91 per Rs. 1,000	1,391
On Rs.400,000/-	@Rs. 6.80 per Rs. 1,000	2,720
On Rs. 4,500,000	@Rs. 3.20 per Rs. 1,000	14,400
On Rs. 14,614,896	@Rs. 1.91 per Rs. 1,000	27,914
		<u>46,425</u>

(Rupees Forty Six thousand Four Hundred and Twenty Five Only)

Sumair Khan

Admin Officer,
Rahman Sarfaraz Rahim Iqbal Rafiq
CHARTERED ACCOUNTANTS
National tax N. 2795006-9



Independent auditors' report to the management committee

We have audited the annexed balance sheet of the **Institute of Nuclear Medicine and Oncology Employees Cooperative Housing Society Limited** as at 30 June 2015 and the related income and expenditure account together with the notes forming part thereof for the year then ended (here-in-after referred to as the financial statements). It is the responsibility of the management committee to establish and maintain a system of internal control, and prepare and present the financial statements in conformity with the approved accounting standards as applicable in Pakistan and the requirements of the Cooperative Societies Act 1925. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with the auditing standards as applicable in Pakistan. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting policies used and significant estimates made by the management, as well as, evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the financial statements, subject to our observations given in our detailed report of the date, present fairly in all material respects the financial position of the Institute of Nuclear Medicine and Oncology Employees Cooperative Housing Society Limited as at 30 June 2015 and of its surplus for the year then ended in accordance with the approved accounting standards as applicable in Pakistan.

Rahman Sarfaraz Rahim Iqbal Rafiq
CHARTERED ACCOUNTANTS
Engagement Partner: A. Rahman Mir

LAHORE: 06 JAN 2016

INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2015

	Note	2015 Rupees	2014 Rupees
Revenue	16	6,444,359	21,826,056
Administrative expenses	17	4,861,997	4,190,143
Finance cost		83,071	86,316
		(4,945,068)	(4,276,459)
Surplus/ (Deficit) before taxation		1,499,291	17,549,597
Taxation	8	(524,752)	(845,154)
Prior year adjustment		66,206	142,000
Surplus/ (Deficit) after taxation		<u>1,040,745</u>	<u>16,846,443</u>

The annexed notes from 1 to 18 form an integral part of these financial statements

PRESIDENT

Masooma Riaz

GENERAL SECRETARY

[Signature]



**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

1 BACK GROUND AND LEGAL STATUS

INMOL Employees Cooperative Housing Society Limited (the "Society") Lahore; was registered under the Cooperative Societies Act, 1925 vide registration certificate no. 1290 dated 25 January 1989. The Society has developed only one Phase having land area of 1092 Kanals and 17 Marlas.

The main object of the society is to establish and develop and maintain a residential colony for its members and to acquire land, buildings or other properties and to carry on other activities incidental to the purpose of carrying out the objectives of the Society.

2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

2.1 Basis of preparation

These accounts have been prepared under historical cost convention.

2.2 Fixed assets

Fixed assets are stated at cost less accumulated depreciation and impairment, if any. Depreciation is charged to income by applying rates specified in the fixed assets note to the financial statements. Major repairs and renewals and improvements are capitalized while normal repairs and maintenance is charged to income in the year, in which it is incurred. Gain or loss on disposal of fixed assets is charged to income in the year of disposal.

2.3 Revenue & Expenses recognition

Revenue is recognized on receipt basis. Expenses are recorded on accrual basis.

3 SHARE MONEY

Balance at beginning of the year

Add: Received during the year

Less: Refunded / Adjusted during the year

Balance at end of the year

	2015 Rupees	2014 Rupees
	1,242,500	1,213,000
	24,500	29,500
	<u>1,267,000</u>	<u>1,242,500</u>
	-	-
	<u>1,267,000</u>	<u>1,242,500</u>

3.1 The capital of the society consists of unlimited number of shares of the value of Rs. 500 each under clause 17 of the Bye-Laws of the Society, which will be paid in lump sum at the time of admission to the Society.

3.2 Every member of the Society is required to have at least one (1) share of the Society. No individual member shall hold shares, the value of which exceeds Rs. 20,000 or one fifth (1/5) of the total capital of the Society, whichever is less as per clause 18 of the Bye-Laws of the Society.

3.3 If an individual member by inheritance or otherwise, comes in possession in more than the maximum holding permitted by the rule, the managing committee shall have the power to sell the excess number or purchase them for the Society.

3.4 The liability of each member is limited to ten (10) times of the value of shares held by a member of the society.

4 RESERVE FUND

Balance at beginning of the year

Add: Surplus during the year (at the rate of 10% of surplus)

Balance at end of the year

	2015 Rupees	2014 Rupees
	3,498,044	1,743,084
4.1	149,929	1,754,960
	<u>3,647,973</u>	<u>3,498,044</u>



**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

4.1 This represents the amount transferred to reserve fund at the rate of 10 % under section 39(2) of the cooperative society act, 1925

	2015 Rupees	2014 Rupees
5 ACCUMULATED SURPLUS		
Balance at beginning of the year	27,357,940	12,266,457
Add: Surplus / (Deficit) for the year after appropriation	5.1 824,610	14,949,483
	<u>28,182,550</u>	<u>27,215,940</u>
Add: Prior year adjustment	66,206	142,000
Balance at end of the year	<u>28,248,756</u>	<u>27,357,940</u>
5.1 Surplus for the year after appropriation		
Surplus / Deficit for the year before taxation	1,499,291	17,549,597
Less: Income tax provision for the year	(524,752)	(845,154)
	<u>(149,929)</u>	<u>(1,754,960)</u>
Less: Transfer to reserve fund (at the rate of 10% of the surplus)	<u>824,610</u>	<u>14,949,483</u>
6 MEMBERS' DEPOSITS		
The following is the break-up of members' deposits against:		
Cost of:		
- Land	- note 6.1 72,770,742	72,626,742
- Development	- note 6.2 75,737,048	74,611,048
Additional development		
- Initial development deposits	- note 6.3 15,268,740	15,268,740
- Subsequent development deposits (second)	- note 6.4 23,973,485	23,973,485
Plots		
- Corner	- note 6.5 1,648,757	1,628,757
- Commercial	- note 6.6 250,000	250,000
Mosque fund	- note 6.7 1,303,000	1,005,000
Sui gas charges	- note 6.8 15,239,500	13,279,500
Defaulters	- note 6.9 22,370,750	21,970,750
	<u>228,562,022</u>	<u>224,614,022</u>
6.1 Cost of land		
Balance at beginning of the year	72,626,742	67,656,642
Add: Received during the year	174,000	5,097,100
	<u>72,800,742</u>	<u>72,753,742</u>
Less: Refunded / Adjusted / Transferred during the year	(30,000)	(127,000)
Balance at end of the year	<u>72,770,742</u>	<u>72,626,742</u>
6.2 Cost of development		
Balance at beginning of the year	74,611,048	67,140,738
Add: Received during the year	1,153,500	7,561,810
	<u>75,764,548</u>	<u>74,702,548</u>
Less: Refunded / Adjusted / Transferred during the year	(27,500)	(91,500)
Balance at end of the year	<u>75,737,048</u>	<u>74,611,048</u>
6.3 Additional development		
Balance at beginning of the year	15,268,740	15,268,740
Balance at end of the year	<u>15,268,740</u>	<u>15,268,740</u>



**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

	2015 Rupees	2014 Rupees
6.4 Subsequent development		
Balance at beginning of the year	23,973,485	23,973,485
Balance at end of the year	<u>23,973,485</u>	<u>23,973,485</u>
6.5 Corner plot		
Balance at beginning of the year	1,628,757	1,602,507
Add: Received during the year	20,000	26,250
Balance at end of the year	<u>1,648,757</u>	<u>1,628,757</u>
6.6 Commercial plot		
Balance at beginning of the year	250,000	250,000
Balance at end of the year	<u>250,000</u>	<u>250,000</u>
6.7 Mosque fund		
Balance at beginning of the year	1,005,000	665,000
Add: Received during the year	301,000	345,000
	1,306,000	1,010,000
Less: Refunded / Adjusted / Transferred during the year	(3,000)	(5,000)
Balance at end of the year	<u>1,303,000</u>	<u>1,005,000</u>
6.8 Sui gas charges		
Balance at beginning of the year	13,279,500	10,502,500
Add: Received during the year	1,975,000	2,777,000
Less: Refunded / Adjusted / Transferred during the year	(15,000)	-
Balance at end of the year	<u>15,239,500</u>	<u>13,279,500</u>
6.9 Deposits from defaulters		
Balance at beginning of the year	21,970,750	19,401,750
Add: Deposited during the year	400,000	2,569,000
Balance at end of the year	<u>22,370,750</u>	<u>21,970,750</u>
7 TRADE AND OTHER PAYABLES		
Accrued expenses	491,979	370,283
Withholding tax payable	-	17,500
Advance against land	-	-
	<u>491,979</u>	<u>387,783</u>
8 PROVISION FOR TAXATION		
Balance at beginning of the year	845,154	179,406
Add: Provision for the year	524,752	845,154
Less: Paid / Adjusted during the year	(845,154)	(179,406)
Balance at end of the year	<u>524,752</u>	<u>845,154</u>
9 CONTINGENCIES AND COMMITMENTS		

According to certificate provided by the society one case is pending against the society. However the society has not recorded any financial liability against such case. The society has also provided Bank guarantee amounting to Rs. 4,099,716/- in favour of LESCO dated from 28 July 2014 to 28 July 2015.



**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED**

SCHEDULE OF FIXED ASSETS AS AT 30 JUNE 2015

10 TENGIBLE ASSETS

PARTICULARS	COST		As at 30 June, 2015	Rate %	DEPRECIATION			WDV as at 30 June 2015
	As at 1 July, 2014	Additions (Deletion)			As at 1 July, 2014	For the Year	Adjustment	
Building at site office	2,399,135	-	2,399,135	5%	439,343	67,990	-	1,861,802
Furniture And Fixtures	130,948	50,750	181,698	10%	63,822	10,491	-	107,385
Electric goods	53,281	-	53,281	20%	41,953	2,266	-	9,062
Office Equipment	285,870	4,500	290,370	10%	157,517	3,060	-	119,793
Motor vehicles	530,200	-	530,200	10%	238,267	29,153	-	262,740
Tractor	542,590	-	542,590	10%	267,111	41,515	-	308,626
Bicycles	21,033	-	21,033	20%	8,046	2,597	-	10,643
RUPEES 2015	3,963,057	-	4,227,807		1,216,059	147,112	-	2,814,636
RUPEES 2014	3,841,330	(42,000)	3,963,757		1,048,768	1,301	(24,210)	2,746,992

11 INTENGIBLE ASSETS

PARTICULARS	Cost		Rate %	Amortisation		Written Down Value As At 30 June, 2015
	As at 1 July, 2014	Additions (Deletion) 30 June, 2015		As at 1 July, 2014	For The Year	
Biometric Software	-	200,000	30%	-	60,000	140,000
RUPEES 2015	-	200,000		-	60,000	140,000
RUPEES 2014	-	-		-	-	-

PRESIDENT

Masooma Riaz

GENERAL SECRETARY



**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

	2015 Rupees	2014 Rupees
12 LAND		
Cost of land	70,131,900	70,131,900
	<u>70,131,900</u>	<u>70,131,900</u>
13 LAND DEVELOPMENT		
Balance at beginning of the year	145,940,456	121,692,338
Add: Expense incurred during the year	2,470,929	24,248,118
Less: Refunded / Adjusted during the year	-	-
Balance at end of the year	<u>148,411,385</u>	<u>145,940,456</u>
14 ADVANCES AND OTHER RECEIVABLES		
Advances to employees against expenses	151,855	25,000
Advances to suppliers	-	658,000
Advance income tax	611,879	988,888
	<u>763,734</u>	<u>1,671,888</u>
15 CASH AND BANK BALANCES		
With banks		
- On current accounts	1,445,529	37,206,645
- On saving accounts	39,035,298	247,556
	<u>40,480,827</u>	<u>37,454,201</u>
16 REVENUE		
Fees	16.1 3,118,100	3,756,669
Other Income	16.2 3,326,259	18,069,387
	<u>6,444,359</u>	<u>21,826,056</u>
16.1 FEES		
Membership fee	245,000	300,000
Transfer	1,267,500	1,372,000
Admission	4,900	6,000
Possession	53,000	27,000
Maintenance	1,454,500	987,000
Surcharge	93,200	1,064,669
	<u>3,118,100</u>	<u>3,756,669</u>
16.2 Other Income		
Bank profit	1,000,183	837,646
Profit on investments	2,196,576	2,167,891
Profit on sale of land	-	15,063,850
Miscellaneous	129,500	-
	<u>3,326,259</u>	<u>18,069,387</u>



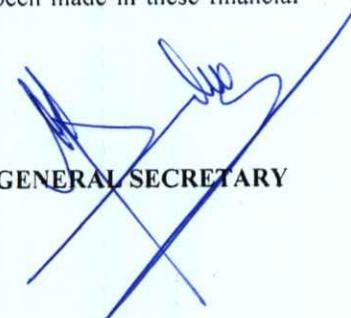
**INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY
EMPLOYEES COOPERATIVE HOUSING SOCIETY LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

	2015 Rupees	2014 Rupees
17 ADMINISTRATIVE EXPENSES		
Salaries and allowances	3,303,743	2,421,133
Printing and stationery	23,987	50,619
Postage and telegram	38,016	29,693
Traveling and conveyance	53,640	25,715
Entertainment	28,939	37,383
Vehicle running and maintenance	200,583	157,469
Advertisement	21,795	50,000
Electricity	233,843	351,476
Telephone	17,471	14,323
Repairs and maintenance	163,900	103,270
Legal and professional charges	104,000	395,296
Charity and donation	60,000	-
Depreciation	197,112	191,301
Audit fee	80,000	80,000
AGM Expense	173,000	-
Loss on disposal	-	2,790
Miscellaneous	101,968	279,675
Amortization	60,000	-
	4,861,997	4,190,143

18 FIGURES

Comparative figures have been re-arranged and re-classified wherever necessary for the purposes of comparison. However, no major re-arrangements and re-classifications have been made in these financial statements.

Qasooma Riaz
PRESIDENT


GENERAL SECRETARY





RAHMAN SARFARAZ RAHIM IQBAL RAFIQ
CHARTERED ACCOUNTANTS

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6 January 2016

The Chief Auditor,
Cooperative Societies Punjab,
Bank Squares,
Lahore.

INSTITUTE OF NUCLEAR MEDICINE AND ONCOLOGY EMPLOYEES
COOPERATIVE HOUSING SOCIETY LIMITED, LAHORE
AUDIT OF ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2015

Dear Sir,

We were appointed to conduct audit of the captioned accounts vide letter No. RCS/AUDIT/ALLO/1201 dated 6 July 2015. The said balance sheet as at 30 June 2015 and Income & Expenditure account for the year ended on that date are attached. We conducted our audit in accordance with the auditing standards as applicable in Pakistan. Our observations and comments are as follows:

1. HISTORY AND OBJECTS

Institute of Nuclear Medicine and Oncology Employees Cooperative Housing Society Limited, Lahore was registered under section 10 of the Cooperative Societies Act, 1925 on 25 January 1989 vide registration certificate No.1290. The office of society is presently located at Wahdat Road, Lahore.

According to Clause 4 of the bye Laws of the society, the main object of the society is to establish and develop and maintain a residential colony for its members and to acquire land, buildings or other properties and to carry on other activities incidental to the purpose of carrying out the objectives of the Society.

2. SHARE CAPITAL

	2015	2014
	Rupees	Rupees
Opening Balance	1,242,500	1,213,000
Add: Received during the year	24,500	29,500
Less: Refunded / Adjusted during the year	-	-
Closing Balance	<u>1,267,000</u>	<u>1,242,500</u>

(Refer note-3 of the financial statements)

2.1 Each member of the society has to purchase at least one (1) full share amounting to Rs. 500/- under clause 17 of the Bye-Laws of the society. No individual member shall hold shares, the value of which exceeds Rs. 20,000/- or 1/5th of total capital under clause 18 of the Bye-Laws of the society.



2.2 The liability of each member is limited to 10 times of the value of shares held by a member of the Society as per clause 15 of the Bye-Laws.

The rate applied towards share money, is as per the land area (land measures will be as per Revenue Scales):

Sr. #	Size of Plot	Shares to be purchased
Residential Plots		
1.	05 Marlas to 01 Kanal	01 Shares

2.3 List of members provided to us (See Annex-K) shows the number of members. The total number of members 744- out of which the members admitted to the society during the year are 49 and the number of plots allotted in Society are 858 as per form-'C' (Annex-E). The members admitted during the year were due to transfer of plots during the year no new plots were allotted during the year.

3. ACCUMULATED SURPLUS/(DEFICIT)

3.1 "Accumulated surplus/(deficit)" is shown in the balance sheet as Rs. 28,248,756 It is made up as follows:

	2015 Rupees	2014 Rupees
Opening Balance	27,357,940	12,266,457
Surplus/(Deficit) for the year	1,040,745	16,846,443
Transferred to Reserve Fund	(149,929)	(1,754,960)
Closing Balance	28,248,756	27,357,940

4. RESERVE FUND

Balance brought forward	3,498,044	1,743,084
Add: Transfer for the year	149,929	1,754,960
Closing balance	3,647,973	3,498,044

4.1 As per the section-39(2) of the Society Act, 1925 the Society is required to carry one tenth (1/10th) of its net profit to the reserve fund to be utilized in the business of the society as explained in clause-28 of the Society Rules, 1927.



5. MEMBERS DEPOSITS

The deposits are against:

Cost of land	72,770,742	72,626,742
Development	75,737,048	74,611,048
Additional development	39,242,225	39,242,225
Corner Plots	1,648,757	1,628,757
Commercial Plots	250,000	250,000
Mosque fund	1,303,000	1,005,000
Sui gas	15,239,500	13,279,500
Defaulters	22,370,750	21,970,750
	<u>228,562,022</u>	<u>224,614,022</u>

(Refer note 6 of the financial statements)

Observation

Individual Ledger Accounts of the defaulters were not shown to us. It is imperative that these accounts be written up and reconciled with the general ledger figure.

6. TRADE & OTHER PAYABLES

	2015 Rupees	2014 Rupees
Accrued Expenses	<u>491,979</u>	<u>387,783</u>

6.1 This amount includes accrual made during the year against salaries, audit expense and utilities.

(Refer note-7 of the financial statements)

7. PROVISION FOR TAXATION

	2015 Rupees	2014 Rupees
Opening Balance	845,154	179,406
Add: provision for the Year	524,752	845,154
Less: Paid / adjusted during the Year	<u>(845,154)</u>	<u>(179,406)</u>
Closing Balance	<u>524,752</u>	<u>845,154</u>

► The Society is paying tax regularly.



	2015 Rupees	2014 Rupees
8. OPERATING FIXED ASSETS	2,814,636	2,746,998

(Refer note-10 of the financial statements)

8.1 Schedule of fixed assets as on 30 June 2015 forms part of the financial statements. There was addition but no deletion during the year. Depreciation is calculated on reducing balance method.

8.2 Depreciation is charged on addition from the month in which an asset is acquired or becomes available for use and charging is ceased from the month in which asset is disposed of or sold.

9. LAND PURCHASED	70,131,900	70,131,900
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9.1. No land has been purchased/sold during the year by the society.

9.2 The Society has prepared Land Performa A, B & C (Annex-E) and Land Register on prescribed format and provided to us for verification. According to this land measuring 1092 Kanals and 17 Marlas has been purchased by the Society.

10. DEVELOPMENT EXPENDITURES	148,411,385	145,940,456
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Movement was observed in current year in the above mentioned head and verified.

Observation

During the course of our audit we observed that the society has not classified expenditures incurred from time to time under the below mentioned heads;

- Construction of roads,
- Construction of building,
- Construction of boundary wall
- Drainage and sewerage system.

11. ADVANCES & RECEIVABLES

	2015 Rupees	2014 Rupees
Advances to Employees	151,855	25,000
Advances to Suppliers	-	658,000
Advance Income Tax	611,879	988,888
TOTAL	763,734	1,671,888

(Refer note-14 of the financial statements)



12. CASH AND BANK BALANCES

Cash in hand	-	-
Cash at bank	40,480,827	37,454,201
TOTAL	40,480,827	37,454,201

(Refer note-15 of the financial statements)

12.1 CASH IN HAND

Cash in hand could not be physically verified on 30 June 2015 because our appointment was made late however, the society has provided us certificate of cash in hand balance (See Annex-'O') of Rs Nil/- as on 30 June 2015.

12.2 BALANCES AT BANKS

Balances at banks include:

Sr. #	Particulars	Branch Name	Account #	Amount (Rs.)
1	Habib Bank Limited	New Muslim Town Branch	1694-09	11,163
2	National Bank Limited	New Muslim Town Branch	2464-04	6,346
3	National Bank Limited	ShaikhZaid Hospital Branch	1651-8	1,413,789
4	Silk Bank Limited	BadamiBagh Branch	2000846468	1
5	Silk Bank Limited	BadamiBagh Branch	2000846352	1,385
6	Soneri Bank Limited	BadamiBagh Branch	02080119125	14,230
7	Soneri Bank Limited	BadamiBagh Branch	01021962899	39,033,913
TOTAL				40,480,827

13. INCOME & EXPENDITURE ACCOUNT

13.1 The society has shown income of Rs. 6,510,565/- (2014: 21,968,056/-). It includes Rs.2,196,576/- on account of TDR's created during the year out of bank account with Soneri Bank Ltd. The total expenditures amounted to Rs. 5,469,820/- (2014: Rs. 5,121,613/-) which resultantly gave rise to surplus of Rs. 1,040,745 (2014: Rs.16,846,443/-) during the year.

13.2 During the audit of books of accounts of the Society it was observed that the general ledgers did not show clear particulars of transactions except voucher number & type.



14. LITIGATION POSITION

14.1 Litigation cases as at 30 June 2015 was one, whereas no case was settled during the year, as per the Certificates provided by the legal advisor. Total number of litigation cases (See Annex-'M') as at 30 June 2015 as per the certificate of the Society was 1.

It was observed that the list provided by the society does not contain the following particulars.

- i. Date of suit filed.
- ii. Suit filed by or against the society.

15. GENERAL

15.1 As per section 22 B of the Cooperative Society Act, 1925 the society has to establish internal audit committee comprising at least three members of the society other than the members of its managing committee as may be appointed by the general body with their consent. No such committee has been formed by the society.

15.2 The Society did not provide Certificate of Problems faced by the Society as at 30 June 2015.

15.3 Fixed Assets register maintained by the society was not up to date and did not contain the complete particulars of the assets.

15.4 Register of Minutes of Meetings was not provided to us.

15.5 Members register showing full particulars of the members, the amounts becoming receivable from them under various heads and the amounts actually received from them has not been shown to us.

15.6 It was observed that the management has maintained moderate level of internal controls and need some essential internal controls at appropriate level for further improvement.

16. ANNEXES

The information required to be annexed is attached as Annexes A to T; the list of the annexes is also attached.

Yours faithfully,

Rahman Sarfaraz Rahim Iqbal Rafiq,
CHARTERED ACCOUNTANTS

06 JAN 2016

AUDIT MEMO

Audit for the year ended 30. June 2015

Date of completion of audit

Name of Society Institute of Nuclear Medicine and Oncology
Employees Cooperative Housing Society Limited, Lahore

Date of registration 25th January 1989

Address Wahdat Road, P.O box, 10068, Lahore-54600

Telephone: 042-99231858 & 042-99231064-8

E-mail IECHS1989@yahoo.com

Contact person Fayaz ur Rehman

Classification with authority

1 Abdul Samad Balg President
2 Masooma Riaz Vice President
3 Fayaz ur Rehman Office Manager

A) Share Money

	Current Year Rupees	Previous Year Rupees
- Opening Balance	1,242,500	1,213,000
- Addition during the year	24,500	29,500
- Deletion/refund during the year	-	-
- Closing Balance	1,267,000	1,242,500

- Notes/Auditor's comments	See para number 2 of audit report
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B) Members

- Number of members	744	748
Regular members having all rights	744	748
Associates /nominal members having no right of vote	-	-
- List of members as per Performa	List of Members attached as "Annexure K"	List of Members attached as "Annexure E"
- Whether members register is maintained?	Yes	Yes
- Where share money as per general ledger is in reconciliation with the member's register?	Yes	Yes
- Whether share certificate have been issued to the members or not?	Yes	N/A

- Notes/Auditor's comments	See para number 2.3 of audit report
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C) Deposits for land

	Current Year Rupees	Previous Year Rupees
- Opening Balance	72,626,742	67,656,642
- Addition during the year	174,000	5,097,100
- Deletion/refund during the year	(30,000)	(127,000)
- Closing Balance	72,770,742	72,626,742



Whether deposits for land have been diverted towards development costs? - Yes/No - If yes then financial implication.	No	No
Reason for additional calls towards: - Deposit for land	No calls made during the year, only excess recorded	

- Notes/Auditor's comments	See para number 5 of audit report
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D) Deposits for development

- Opening Balance	74,611,048	67,140,738
- Addition during the year	1,153,500	7,561,810
- Deletion/refund during the year	(27,500)	(91,500)
- Closing Balance	75,737,048	74,611,048

Whether deposits for development have been utilized towards purchase of land?	No	No
Reason for additional calls towards: - Deposit for development	No calls made during the year, only excess recorded	

- Notes/Auditor's comments	See para number 5 of audit report
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E) Other Deposits

- Opening Balance	77,376,232	71,663,982
- Addition during the year	2,696,000	5,717,250
- Deletion/refund during the year	(18,000)	(5,000)
- Closing Balance	80,054,232	77,376,232

- Notes/Auditor's comments	Other deposits include Deposits from Defaulters, Deposits for Subsequent development, Deposits for Commercial plots, Deposits for Sui Gas, Deposits for Corner Plots and Mosque Fund.
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**F) ASSETS
Cost of Land**

	Current Year Rupees	Previous Year Rupees
- Opening Balance	70,131,900	70,633,050
- Addition during the year	-	-
- Deletion/refund during the year	-	(501,150)
- Closing Balance	70,131,900	70,131,900
Total area of land purchased with cost.	1092 kanals 17 marlas	1100 kanals 17 marlas
Total No. of residential plots planned.	884	884
No. of plots allotted to members with their size.	05M, 10M, 1Kanal	Please See Annexure "S"
No. of plots left to be allotted with their size.	See Annexure "F"	Nil
No. of plots under dispute	Nil	Nil
No. of plots cancelled	Nil	Nil
No. of plots re-allotted after cancellation	Nil	Nil
Average cost of land per Kanal: - with development charges - without development charges	-	-
No. of houses constructed by the members	One House is under process	Nil



	Indicate problems faced or being faced by the society in the provision of residential colony	None	No
-	Clear title deeds of land (in kanals)	1092 kanals 17 marlas	All Land Clear
-	Disputed Land - in kanals - present status	Nil	Nil
	Details of plots/land mortgaged with development agency yet?	Nil	Nil
	Plots/land not redeemed from the development agency yet?	None	Nil
	Whether transfer of plots is being made through computerized biometric system or otherwise.	System has been adopted	Yes
-	Notes/Auditor's comments	See para number 9 of audit report	

G) Development

		Current Year Rupees	previous Year Rupees
-	Opening Balance	145,940,456	121,692,338
-	Addition during the year	2,470,929	24,248,118
-	Deletion/refund during the year	-	-
-	Closing Balance	148,411,385	145,940,456
-	Approval of master plan of the society along with date	01/09/1994	-
-	Name of concerned development agency, which approved the master plan	Union Council Dullu Khurd	Union Council Dullu Khurd
-	Approval of revised master plan of the society along with date	Under Process	N/A
	Violation of the approved master plan/revised plan (if any)	N.A	N/A
	Approximate %age of completion of development work	Detailed below	100%

		Planned %	Actual %
a)	Sewerage	100	100
b)	Water supply	100	100
c)	Roads	100	100
d)	Electrification	100	75
e)	Sui Gas	100	0

-	Notes/Auditor's comments	Please see Annexure "G"
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H) Other Development Work

-	Opening Balance	-	-
-	Addition during the year	-	-
-	Deletion/refund during the year	-	-
-	Closing Balance	-	-

-	Notes/Auditor's comments	
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Mosque(s) (if any)

-	Opening Balance	665,000
-	Addition during the year	345,000
-	Deletion/refund during the year	(5,000)
-	Closing Balance	1,005,000

-	Notes/Auditor's comments	Not yet constructed - last year figures for Mosque Fund given. It is included in other deposits this year.
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School(s) (if any)

		Current Year Rupees	Previous Year Rupees
-	Opening Balance	-	-
-	Addition during the year	-	-
-	Deletion/refund during the year	-	-
-	Closing Balance	-	-
-	Notes/Auditor's comments	Not constructed by the Society	

Hospital/Dispensary (if any)

-	Opening Balance	-	-
-	Addition during the year	-	-
-	Deletion/refund during the year	-	-
-	Closing Balance	-	-
-	Notes/Auditor's comments	Not constructed by the Society	

Club/Community Centre/Marriage hall (if any)

-	Opening Balance	-	-
-	Addition during the year	-	-
-	Deletion/refund during the year	-	-
-	Closing Balance	-	-
-	Notes/Auditor's comments	Not constructed by the Society	

Payable Advances / Loans from member / staff / contractor etc.

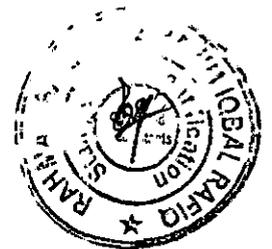
-	Opening Balance	387,783	3,701,854
-	Addition during the year	741,537	387,783
-	Deletion/refund during the year	(637,341)	(3,701,854)
-	Closing Balance	491,979	387,783
-	Notes/Auditor's comments	See para number 6 of audit report	

Receivable Advances / Loans to member / staff / contractor etc.

-	Opening Balance	1,671,888	846,860
-	Addition during the year	1,002,894	1,671,888
-	Deletion/refund during the year	(1,911,048)	(846,860)
-	Closing Balance	763,734	1,671,888
-	Notes/Auditor's comments	See para number 11 of audit report	

Reserve fund

-	Opening Balance	3,498,044	1,743,084
-	Addition during the year	149,929	1,754,960
-	Deletion/refund during the year	-	-
-	Closing Balance	3,647,973	3,498,044



-	Notes/Auditor's comments	The figure for last year as per audited memo of last year is Rs.3,506,044/- which is a clerical error. The correct figure as in the last year balance sheet has been taken in this audit memo.
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Welfare fund

-	Opening Balance	-	-
-	Addition during the year	-	-
-	Deletion/refund during the year	-	-
-	Closing Balance	-	-
-	Notes/Auditor's comments		

Total Payment of Government Taxes by the Society Through Transfer of Plot etc.

		Current Year Rupees	Previous Year Rupees
-	Amount of CVT paid	2,028,400	2,098,000
-	Amount of stamp duty paid	3,185,650	2,178,493
-	Amount of Registration fee paid		-
	Amount of Income Tax paid	410,776	341,934
	Amount of UIP Tax/ Property Tax paid		-
-	Other Government Taxes (if any)	-	-

I) Deposits

	Classification of deposits	Nil	Nil
-	Notes/Auditor's comments		

J) Fixed investments

	Amount	-	-
	Rate of profit	-	-
	Period	-	-
-	Notes/Auditor's comments		

K) Cash and bank balances

		Current Year Rupees	Previous Year Rupees
	Bank/Financial Institutions (Silk, National and Soneri Bank)	40,480,827	37,454,201
	Branch & Address		
	Account No.		
	Balance		
	Cash in hand / Imprest	-	-
-	Notes/Auditor's comments	See para number 12 of audit report	

L) Accounting System

	Whether computerized financial accounting software is in use or not?	No	No
	Whether financial statements are prepared on accrual basis or cash basis?	Accrual basis	Accrual basis
	Key financial performance for the year with ratio analysis, in comparison with preceding performance, e.g.:		
	- Current ratio	41	33
	- Net profit ratio	16%	77%
-	Notes/Auditor's comments	Accounting system and Internal control need to be strengthened	



M) Litigation

	Details of litigation cases with ageing as per format:	One case is under litigation
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Sr. #	Particulars	Suit filed by or against the society	Date of suit filed	Present Status	Financial implications
		See Annex-M of auditor's report		case is still under litigation	

	Progress in litigation cases, in favour or against the society and its financial implication	See Annex-M of auditor's report
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-	Notes/Auditor's comments	See para number 14 of audit report
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N) Approval of annual budget by AGM

-	Date of Approval	28th September 2014	N/A
	Comparison of budgeted expenditures with actual expenditures and reasons for variance	N/A	N/A

O) Dates of MC & last AGM held

		Current Year Rupees	Previous Year Rupees
	Dates of meetings held during the year	Aug 16, Aug 30, Sep 14, Oct 25, Nov 08, Nov 23, Dec 08, Apr 02, May 10, 2015	July 07, Aug 03, Aug 31, Sep 21, Oct 05, Nov 07, 2013. Jan 04, Feb 17, May 03, May 24, June 07, 2014
-	* MC	9	12
	* AGM	1	1
	Date of election of present MC	1st June 2014	03-Jun-14

-	Notes/Auditor's comments	Election was held on 1st June 2014. Date mentioned in last year is by mistake
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P) Compliance of Auditor's comments

-	Compliance of previous year Auditors observations, made by:		
-	a - the society	Under compliance	
-	b - the DOC concerned	Information not provided	
-	Notes/Auditor's comments		

Q) General information

	Internal audit committee constituted or not?	No	No
	Model Bye-Laws adopted or not?	Yes	Yes
	Election rules and business rules adopted or not?	Yes	Yes
	Violation of Bye-Laws of the society, if any	As above	No

-	Notes/Auditor's comments	Above information is correct
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Reason / basis to recommend

-	Action under section 22-A read with 50-A	No	No
-	Action under section 43 for inquiry / inspection under section 44-A	No	No
-	General remarks and suggestions by the Auditor.	The small society is reasonably administered	